

**HANOI EDUCATION INVESTMENT AND DEVELOPMENT ., JSC**

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**THE AGENDA OF  
2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS  
(Expected)**

**Time: Wednesday, April 9<sup>th</sup>, 2025****Venue:** 12th floor hall, HEID office building, Lane 12 Lang Ha, Ba Dinh District, Hanoi.

STT	Time	Content	Host
1	08:00 – 08:30	Welcoming shareholders and attendees; registration of attendees Distribute documents and ballots	Organizing Committee
2	08:30 – 08:35	Report on Voter Eligibility	Board of Supervisors
3	08:35 – 08:40	Flag salute, the Opening, introduction of attendees	MC
4	08:40 – 08:45	Introduction of the Presidium, approval of the Presidium	MC
5	08:45 – 08:50	The Chairman appoints the Secretary of the meeting. The Chairman introduces and the Meeting elected the Counting Committee. Approve the Working and Voting Regulations of the Meeting; Approve the Agenda of the Meeting.	The Presidium
6	08:50– 10:30	<b>Reports &amp; Submissions:</b> - Report on the Board of Directors' activities in 2024 and the operation plan for 2025; - Report of the Board of Management on operational and Management Performance in 2024 and plan for 2025; - Report on the Board of Supervisors's activities in 2024 and the 2025 operation plan; - Submission to approve the audited separate and consolidated financial statements for 2024; - Report on the 2024 profit distribution plan and plan for 2025; - Report on remuneration of the Board of Directors and the Board of Supervisors in 2024 and plan for 2025; - Submission on cash dividend payment in 2024; - Submission to approve contracts and transactions between Hanoi Education Investment and Development Joint Stock Company (HEID) and Vietnam Education Publishing House Limited Company (VEPH); - Submission to select an independent auditing company to audit the 2025 financial statements. - Submission on dismissal and election of additional members of the Board of Directors, Board of Supervisors for the term 2022 – 2027; Regulations on election of additional members of the Board of Directors and Board of Supervisors for the term 2022 – 2027	The Presidium Board of Supervisors

<b>STT</b>	<b>Time</b>	<b>Content</b>	<b>Host</b>
7	10:30 – 10:45	Discussion Voting on reports, submission and election	The Presidium Vote Counting Committee
<b>8</b>	<b><i>10:45 – 11:00</i></b>	<b><i>Take a break</i></b>	
9	11:00 – 11:20	Announcement of voting and election results	Vote Counting Committee
10	11:20 – 11:30	Presenting draft Minutes and Resolutions of the Meeting	The Secretary
		Approve the Minutes and Resolutions of the Meeting	The Presidium
11	11:30 – 11:40	The Closing	The Presidium